

**NPAFC International Symposium on
the Bering-Aleutian Salmon International Surveys (BASIS):
Climate Change, Production Trends, and Carrying Capacity of
Pacific Salmon in the Bering Sea and Adjacent Waters**
November 23-25, 2008
Metropolitan-A, Sheraton Seattle Hotel, Seattle, WA, USA



GUIDE FOR PRESENTERS

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General Information

- ✓ The working language is English.
- ✓ Only one of the authors of the paper is eligible to make an oral presentation at the workshop. If none of the authors can make the presentation, the corresponding author must provide the NPAFC Secretariat with the name of the substitute presenter to obtain an approval.
- ✓ A prompt notification must be made to the NPAFC Secretariat if you decide to cancel your presentation.
- ✓ All papers (including posters) presented at the Symposium will be considered for publication in the North Pacific Anadromous Fish Commission (NPAFC) Bulletin series following peer-review. Interested authors will be required to submit their manuscript according to the guideline.
- ✓ Deadlines:
 - Abstracts must be received by the NPAFC Secretariat **by May 10, 2008**.
 - Completed “Registration Form”, “Information on Presentation Form” with the Registration Fee must be received by the NPAFC Secretariat **by October 6, 2008**. A registration form will be available from the NPAFC website (www.npafc.org).
 - Manuscripts of presentations are due to the NPAFC Secretariat **by December 31, 2008**.
- ✓ For further information, contact the NPAFC Secretariat (e-mail: secretariat@npafc.org).

Abstracts

- ✓ Abstracts must be received **by May 10, 2008** by the NPAFC Secretariat via e-mail (secretariat@npafc.org).
- ✓ The Steering Committee will select oral or poster presentations, and the selected presenters will be notified by the early July 2008.
- ✓ The selected presenters must submit the final version of the abstract to the NPAFC Secretariat **by October 6, 2008**. It is not necessary to resend, if the final version is not different from the first version.
- ✓ All presenters are requested to make their registration **by October 6, 2008**. Without an advance payment of the registration fee, your abstract may be deleted from the program.

- ✓ All abstracts will be included in the symposium program & abstract booklet. Submitted abstracts will be neither edited nor pure-reviewed before printing. Authors are responsible for the clarity and accuracy of the information presented in their abstract.

Abstract Guidelines:

- ✓ Abstracts should be no more than 400 words and be created in Microsoft Word according the format described below.
- ✓ Tables and figures should not be included in the abstract.
- ✓ Authors are requested to state their preference for oral or poster presentation when submitting the abstract. However, the Symposium Committee reserves the right to change from an oral to a poster presentation depending on the availability of slots in a particular session.
- ✓ Indicate the topic(s) of your paper.
- ✓ Specify the corresponding author (= presenter) by an asterisk (*).

Format for Submitted Abstracts:

Specify topic(s): Feeding habits and trophic interactions

Specify format: (1) Oral, (2) Poster, or (3) Oral preferred, but poster acceptable

Title: Diel Catches and Food Habits of Sockeye, Pink, and Chum Salmon in the Central Bering Sea in Summer

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Abstract: Sockeye, pink, and chum salmon caught by gillnet in the central Bering Sea were observed for diel changes in prey composition and stomach content weight. Sockeye salmon catches peaked after sunrise, and pink salmon catches increased dramatically between sunset and sunrise. Chum salmon abundance was low, but catches increased after sunrise and in the middle of the day. Sockeye, pink, and chum salmon fed throughout the day and peaks in feeding activity varied. Sockeye feeding increased after sunset, while pink salmon showed two periods of increased feeding activity, one after sunset and another at noon. Chum salmon stomachs contained prey at all times of the day, although there was a peak in feeding activity in the mid-afternoon. Sockeye, pink, and chum salmon stomach contents contained fish during the day, and increased their feeding on euphausiids and copepods during the night. A shift in salmon prey between daytime and nighttime feeding periods suggests that sampling throughout the diel cycle is required to provide an accurate assessment of salmon feeding ecology.

Oral and Poster Presentations

Oral Presentation

- ✓ A total of 20 min (15 min for presentation and 5 min for discussion) will be allocated for an oral presentation of the contributed paper (30 min for overview and 25 min for keynote).
- ✓ The use of LCD images is required. Microsoft PowerPoint 2003 or 2007 on the PC platform is recommended. A PC laptop (Vista) will be available at the Symposium to facilitate making presentations.
- ✓ Bring your presentation on a USB memory stick in advance to the registration desk in the foyer area of the meeting room “Metropolitan-A” on the 3rd floor of Sheraton Seattle Hotel.
 - Morning session presenters: by 5:00 p.m. of the day before the presentation.
 - Afternoon session presenters: by 10:30 a.m. on the day of presentation.
- ✓ **Except, Nov. 23 (Sunday) morning presenters** must bring their USBs between 5:00 p.m. and 7:00 p.m. on Nov 22 (Saturday) to the temporary registration desk in the hotel lobby.
- ✓ Mac users should convert and test their presentations on a PC before arriving at the meeting.

Poster Presentation

- ✓ Papers selected for poster sessions will be posted throughout the duration of the symposium at the foyer area of the meeting room “Metropolitan-A” on the 3rd floor of the Sheraton Seattle Hotel. A space will be assigned for your poster.
- ✓ The authors are responsible for setting up and removal of their poster.
- ✓ **Posters should be set up on Sunday (November 23) between 7:30 a.m. and 8:30 a.m.** Posting materials will be available at the registration desk.
- ✓ Authors are encouraged to be by their posters during the coffee/tea breaks of your session to answer questions.
- ✓ Allocated area for a poster is 122 cm x 122 cm (4' X 4'). The recommended size of a poster is 91 cm x 112 cm (36" x 44") in a landscape or portrait format.
- ✓ The contents should include Title, Abstract, Introduction, Methods or Experimental Design, Results, and Conclusions or Implications.
- ✓ Posters should be removed in the afternoon of Tuesday (November 25). Posters not removed by 5 p.m. may be discarded.

Manuscripts for NPAFC Bulletin

All papers (including posters) presented at the Symposium will be considered for publication in the North Pacific Anadromous Fish Commission (NPAFC) Bulletin series following peer-review. Interested authors should submit their manuscript to the NPAFC Secretariat **by December 31, 2008**.

Language

Papers must be clearly and concisely written in good English. Authors whose native language is not English must seek assistance in editing to comprehensive English prior to submission of the manuscript.

Submission

An electronic file of the manuscript should be submitted by either e-mail (secretariat@npafc.org) or mail (CD) **by December 31, 2008**.

Mailing address:

North Pacific Anadromous Fish Commission

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Tel: 604-775-5550

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Editorial and Publication Process

Peer review

Each manuscript is normally submitted to two referees for appraisal. However, the Editorial Committee will return unreviewed manuscripts that show poor scientific quality or exceed the bulletin guidelines.

Revision

Responses to referees and revisions to manuscripts should be completed within 45 days. Authors should explain in cover letter responses to suggestions/questions made by referees. Manuscripts not returned within 45 days of receipt may be cancelled for publication.

Edition

Accepted manuscripts will be finalized by a Consulting Editor. The Consulting Editor may make direct contacts with authors, if necessary.

Galley proofs

An electronic proof with inserted illustrations and the copy-edited manuscript will be sent to the corresponding author. Galley proofs must be checked very carefully and must be returned to the Secretariat within one week of receipt. This is not the time to make extensive corrections, additions, or deletions. A cost for changes introduced at the proof stage and deemed to be excessive may be charged to the author.

Reprints

Reprints will not be available. The electronic format (pdf) of each paper will be available from the NPAFC website (www.npafc.org).

Page Charges

There are no page charges for black/white publication in the NPAFC Bulletin. However, extra cost of color printing (\$400-500/page) may be charged to the author, if the published article includes color pages.

Format

1. Sheet Size: 8.5 x 11 in. or A4 (21.5 x 28 cm).
2. Text: in MS Word (preferred) or in ASCII text format.
3. Maximum number of words: 6,500 (including title, keywords, and references: excluding name(s), address(es), institute(s) and abstract).
4. Abstract: Maximum 200 words, single paragraph
5. Line spacing: double
6. Font: single font, size 11 or 12 points
7. Number of keywords: 3–8 words
8. Running title: maximum 8 words
9. Style:
 - Title
 - Full name(s) of author(s) *List senior author first.
 - Institute(s) and address(es) of author(s)
 - E-mail address of corresponding author
 - Keywords (3-8 words)
 - Running title (8 words)
 - ABSTRACT
 - INTRODUCTION
 - MATERIALS AND METHODS
 - RESULTS
 - DISCUSSION
 - REFERENCES
10. Heading:
 - FIRST LEVEL HEADING (all in capitals)
 - Second Level Heading (caps on 1st letter of each word)
 - Third level heading* (caps on 1st letter of 1st word and all in italic)

Text

1. Spell out month. Sequence of the dates will be date-month-year (e.g. 30 October 2004).
2. Abbreviations are used for latitude and longitude: e.g. 52°N, 175°E, 180°.
3. Indentation: Indent five spaces at the beginning of each paragraph. Include two spaces after a period and one space after a comma, colon, or semicolon.
4. Italicize only for scientific and vessel names.
5. The metric system should be used.

Tables

1. Maximum number: 10 in total
2. Design tables to fit a 1- or 2-column width (1-column: 8.5 cm; 2-column: 17.5 cm).
3. Indicate title of tables above the tables as Table 1.

4. Indicate table numbers in text as Table 1, Table 2, etc. Indicate table footnotes by superscript lowercase letters and type them below the table.
5. Where each table is first referred to, type “Table __ near here” in the margin.

Figures

1. All figures should be submitted at their final published size. Ensure that all lettering, numerals, and symbols are legible and at least 1.5 mm high for the final published size.
2. Design figures to fit a 1- or 2-column width (1-column: 8.5 cm; 2-column: 17.5 cm).
3. Provide photographic reproductions, laser printout, or the original artwork.
4. Indicate title of figures below figures as Fig. 1.
5. Indicate figure numbers in text as Fig. 1, Fig. 2, etc. If the figure number appears at the beginning of a sentence, indicate the figure number as Figure 1, Figure 2, etc.
6. Where each figure is first referred to, type “Fig. __ near here” in the margin.
7. Preferable graphic programs: MS Excel, PowerPoint or Illustrator.
8. **Colour should not be used**, despite the fact that the colour is essential to the presentation and for better understanding. **Extra cost for color printing (\$400-500/page) may be charged to the author.**

For further detailed information on style and format of text, see 2008 Formatting Guide for Manuscripts.